Aviation Enrollment Checklist

Complete each step and check off

☐ Log onto and complete account at My.Maricopa.edu (1st. time users). Obtain a new MEID/User ID name and password for access to online account. The help desk number is 1-888-994-4433.

☐ Complete Student Information and Prop 300 form for future enrollment. Forms can be obtained at Admission and Records both at Pecos or Williams locations.

☐ Download and complete Aviation application form (Aviation homepage, or inside packet).

☐ Take placement test for English, Math and Reading for new incoming students into the Aviation program. Students will need to be proficient at the following levels: English 091-ENG091, Math 092-MAT092, and Reading 091-RDG091 before enrolling into Aviation courses (Aviation Dept. requirement). Students holding a previous college degree may not need to take the placement test, and based on previous college credits. Students will need to produce unofficial transcripts for granting a waiver status from Aviation Dept.

☐ Register for an upcoming Aviation Information Session and bring documents with you: https://remedy.cgc.maricopa.edu/aviation/index.jsp

☐ Students needing Financial Aid should apply online at www.fafsa.ed.gov or contact Financial Aid Office at 480.988.8135 or 732.7311. Financial Aid awards are not released to students prior to school starting. Please budget and plan for cost related to school. Flight students should pay close attention to flight fees.

☐ Students using Veterans Benefits should contact CGCC VA certifying office at 480.726.4094. Ensure that you have valid Certificate of Eligibility, and a copy of DD-214.
Tools must be purchased by 2nd week of school. Call Nick at 480.988.8114 for questions pertaining to tool list. For FAA approved flight physicals, contact UND or Quantum flight operations at 480.988.8117 and 480.814.8118.

Aviation Textbooks can be purchased at CGCC bookstore. Flight text books can found at the UND flight operations. For updated list visit: [http://webport.cgc.maricopa.edu/published/a/vi/aviation/composite/2/?_s=nf-20090302100826-18200](http://webport.cgc.maricopa.edu/published/a/vi/aviation/composite/2/?_s=nf-20090302100826-18200) or call 480.988.8103.

Pay tuition by calling 480.988.8123 or 732.7312. Payment plan options are available at my.maricopa.edu. Students are highly encouraged to take advantage of this process to hold all classes and avoid getting dropped.

Question pertaining to Aviation regulations or FAA licensing, contact the CGCC Aviation Dept (480.988.8103).

HAVE A GREAT LEARNING EXPERIENCE!