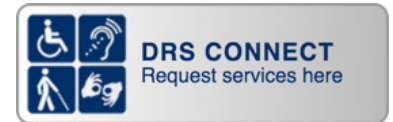




Disability Resources & Services

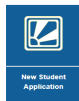
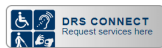
How to Register



DRS Connect

Is MCCC's online student system that DRS students will use to apply for services, request academic accommodations and other DRS processes.

1. Go to CGCC's main page (cgc.edu)
2. Click on the orange "Quick Links" button at the top of the page
3. Click "D" and select "Disability Resources and Services"
4. Click the "DRS Connect" tab
5. Scroll to the bottom of the page
6. Click on "DRS Connect"
 - Request Services here
7. Click on the blue box "New Student Application"



If any issues arise, or if you are unable to upload your documentation, call the DRS office at (480) 857-5188

The DRS Office will contact students to schedule an intake once we see they are registered for classes and have completed the application in DRS Connect. This can take up to 2 weeks and during peak weeks the process can take longer.

After the intake appointment, student's will be responsible for the following:

- Viewing and requesting approved accommodations
- Signing releases

- Viewing and obtaining class notes
- Scheduling tests for Testing Center
- Scheduling appointments as needed

Accomodation Process

The DRS Office determines reasonable accommodations on a case-by-case basis:

- Individual request and need
- Documented disability
- Registered courses
- Course content
- Intake and assessment
- Review of functional limitations

The following are examples of accommodations and the time frame DRS may take to implement them:

Classroom accommodations	2 weeks
Note-takers	2 weeks
Extended test time	2 weeks
Textbook alternative format	2 months
Enlarged print text	2 months
Computer equipment/software	2 months
Sign language interpreter	1 month
CART services	1 month

Eligibility and Required Documentation

1. Physical Disability

Orthopedic, Blind/Visual Impairment, Deaf/Hearing Impairment, Other Health Impairments

Required Documentation~

Medical report stating extent of injury or illness

2. Specific Learning Disability

Reading, Writing and Math

Required Documentation~

Psycho-educational evaluation by qualified professionals

3. ADHD/ADD

Required Documentation~

Diagnostic Report

4. Psychological/Psychiatric Disability

Depression, Anxiety, Bipolar, PTSD etc.

Required Documentation~

Diagnostic Reports: Current psychological evaluation, list of functional limitations

5. Neurological Disorders

Traumatic Brain Injury, Stroke, Seizure

Required Documentation~

Diagnostic Report

6. Temporary Disabling

Condition /Impairments, Surgery, accident, serious illness

Required Documentation~

Written documentation, diagnosis, functional limitations and estimated time...

DRS Students Should Strive To

Be an active participant in their academic and personal goal setting

- Seek new skills and knowledge
- Advocate for themselves
- Make positive and informed decisions
- Communicate directly and appropriately with staff/faculty
- Utilize campus and community resources to ensure success

CGCC Enrollment Steps

Please visit cgc.edu and select APPLY NOW

1. Get Admitted

- Create MEID Account, Student ID and Maricopa Email
- Apply for Admission

2. Take Placement test (if applicable)

- Students must contact DRS for additional accommodations

3. Seek Academic Advising

- Register for classes
- Attend New Student Orientation
- Attend Coyote Kickoff

4. Pay Tuition and Fees

- Apply for Financial Aid
- Explore Options/Scholarships

DRS Program Office

Office Location: Pecos Campus, BRD 101

Phone: (480) 857-5188

Fax: (480) 212-0915

Office Hours: Monday-Thursday, 8:00 a.m.–5:00 p.m.
Friday, 11:00 a.m.–5:00 p.m.

*Please note: Williams Campus and Communiiversity students will be serviced out of the Pecos DRS Office.

**Please see website for summer hours.



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