

Making the Most of MY Tutoring Experience

What can I expect when I visit the Learning Center?

- π A supportive, inviting, and friendly learning environment
- π Tutors who are courteous,
 respectful, patient and
 encouraging
- π Tutors who have reasonable knowledge of the subject matter
- π Tutors who facilitate my learning but do not do my work for me
- π Tutors who seek help if they cannot answer my question
- π Tutors who rotate time among students as evenly as possible
- π Tutors who suggest additional resources and services
- + As the tutor's role is one of support, ultimate responsibility for all work as to correctness and completeness rests with ME!

What is expected of me?

- π I come prepared. I Bring my assignment, notes, textbook, calculator and am ready to work.
- π I ask questions. If I am not sure, I ask. If I need help with something in particular, I let my tutor know.
- π I allow ample time in my schedule to complete the tutoring process.
- π I know that the Learning Center is a supplement to classroom instruction, not a replacement for missed class(es).
- π I am respectful of other students and tutors. I keep conversation low, subject matter appropriate and take cell phone calls outside.
- + 1 <u>must</u> be enrolled in and regularly attending the course(s) in which I am requesting tutoring at CGCC. I am required to sign-in and -out each time I visit the Learning Center.